

**KENTUCKY BOARD OF  
LICENSURE OF MARRIAGE AND FAMILY THERAPISTS  
BOARD MEETING MINUTES  
June 19, 2008**

A regular meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on June 19, 2008.

**BOARD MEMBERS PRESENT**

Dr. Louis Twyman  
Dr. Delbert Hayden  
Ms. Stephanie Head  
Ms. Jane Prouty

**BOARD MEMBERS ABSENT**

Mr. Tony Watkins  
Ms. Lexie Hicks  
Ms. Melissa Wade

**OCCUPATIONS & PROFESSIONS**

Carolyn Kyler, Board Administrator  
Susan Ellis, Fiscal Division

**OTHERS PRESENT**

Diane Fleming, Assistant Attorney General  
Mike Rankin, KAMFT  
Sara Collins

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**Call to Order**

Ms. Head called the meeting to order at 10:10 a.m.

**Approval of Minutes**

Dr. Hayden made a motion to approve the May 15, 2008 minutes with amendments. Ms. Prouty seconded the motion. The motion carried.

**Approval of Financial Statement**

Following review of the financial statement Dr. Hayden made a motion that it be approved as presented. Dr. Twyman seconded the motion. The motion carried.

**Director's Report**

On behalf of Mr. Hoppmann, Ms. Ellis informed the Board that the investigator contracts had been posted on-line and to notify anyone they felt was interested in bidding on the positions. It was also announced that the Division of Occupations and Professions was now under the Public Protection and Regulation Cabinet, rather than the Finance and Administration Cabinet. This was a result of the Governor's reorganization of State Government.

**Old Business**

Ms. Head asked Ms. Fleming if there was anything to report from the committee working on the Board's impaired practitioner's program. Ms. Fleming stated that the group hadn't had the opportunity to meet to discuss it yet. Ms. Head asked Ms. Kyler to email Dr. Leonard Knight (former Board member who agreed to continue working on the program), Melissa Wade, and Ms. Fleming to inform them that the Board would like for the committee to submit an outline of the program at the meeting in July.

Dr. Hayden made a motion that the Board reimburse Dr. Knight for his service on the committee. The motion further stated that the amount reimbursed to Dr. Knight was not to exceed \$1,000 without further approval by the Board. Dr. Twyman seconded the motion. The motion carried.

The regulations were once again reviewed. The following motions regarding the proposed regulations were made:

**201 KAR 32:025** – Dr. Twyman made a motion that this regulation be approved, with amendments. The motion further stated that the regulation not be filed until the entire packet of regulation changes were complete and approved for filing. Dr. Hayden seconded the motion. The motion carried.

**201 KAR 32:030** – Ms. Prouty made a motion that this regulation be approved. The motion further stated that the regulation not be filed until the entire packet of regulation changes were complete and approved for filing. Dr. Hayden seconded the motion. The motion carried.

**201 KAR 32:035** – Dr. Twyman made a motion that this regulation be approved and amended to include an additional page to be added to the license renewal application. The motion further stated that the regulation not be filed until the entire packet of regulation changes were complete and approved for filing. Dr. Hayden seconded the motion. The motion carried.

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**201 KAR 32:042** – Ms. Prouty made a motion that this regulation be approved. The motion further stated that the regulation not be filed until the entire packet of regulation changes were complete and approved for filing. Dr. Hayden seconded the motion. The motion carried.

**201 KAR 32:070** – Dr. Twyman made a motion that this regulation be approved. The motion further stated that the regulation not be filed until the entire packet of regulation changes were complete and approved for filing. Ms. Prouty seconded the motion. The motion carried.

### **New Business**

The subject regard U of L and other PDIs was discussed. There is some confusion with regard to how the existing statues and regulations are interpreted to accommodate post degree applicants. Dr. Twyman made a motion that the discussion be tabled and brought up again in July when the full board would be in attendance. Ms. Prouty seconded the motion. The motion carried.

Correspondence from Kentucky Association of Regional Mental Health & Mental Retardation Programs, Inc.(KARP) was reviewed. KARP was asking the board to give special consideration to the acquisition of training, continuing education and supervision through non-traditional means including but not limited to teleconferencing, video conferencing and e-learning. Following discussion Dr. Twyman made a motion that Ms. Kyler draft a letter on behalf of the Board thanking them for their input, referring them to 201 KAR 32:060, the continuing education regulations, and telling them to watch for forthcoming changes to it. Ms. Prouty seconded the motion. The motion carried.

Suggested language for letters to licensee's following notification from KHEAA regarding delinquent student loans was received. Following discussion Dr. Twyman made a motion to reject the suggested language and to address the issue on a case by case basis as the need arose. Ms. Prouty seconded the motion. The motion carried.

Correspondence from Richard Applegate, KAMFT president, was reviewed. Mr. Applegate's letter voiced concern, on behalf of KAMFT, regarding the proposed fee increases. Dr. Twyman made a motion that Ms. Kyler draft a letter, on behalf of the board, thanking Mr. Applegate for his letter and informing him that his comments would be taken into consideration. Ms. Prouty seconded the motion. The motion carried.

### **Complaints**

Ms. Fleming gave the following report, on behalf of the complaint committee:

06-008 – Scheduled for mediation on July 31, 2008

07-003 – Ongoing

08-002 – Ongoing

Kelly Goforth – Settlement agreement not received from Mr. Goforth. Ms. Fleming agreed to contact him regarding this.

### **APPLICATION REVIEW:**

Dr. Twyman made a motion to approve the following applications as submitted. Dr. Hayden seconded the motion. The motion carried.

### **Associate License Renewals**

The following Associate Permit renewal application(s) were approved:

### **Associate Permit Review**

The following application(s) for Associate Permit were approved: Karen Baker, Jessica Page, Mary Rouholiman, Sharon S. Shapanus, Maria Scharfenberger, Melinda Smith, and Stefani Warmack.

The following application(s) for Associate Permit were deferred: Crosby Anne Rudd, Carla Seipel, Amanda Westmoreland and Carlyn Altman.

The following application(s) for Associate Permit were denied: None

### **Audited Renewals**

The following Audited Renewal application(s) were approved: Joe H. Brown, Janet Hodge and David Bruce Moore.

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### **Supervision Contract Review**

The following Supervision Contract(s) were approved: Jeannette Martin.

#### **Inactive Status Review**

The following requests for inactive status were approved: Daniel Keith Noel.

#### **Licensure Reinstatement Review**

The following Licensure Reinstatement application(s) were approved: None

#### **Therapist License Review**

The following Therapist License application(s) was/were approved: Tracy Lynn Karam

The following Therapist License application(s) was/were deferred: None.

The following Therapist License application(s) was/were denied: None.

#### **Continuing Education**

The following application(s) for Continuing Education programs were approved:

#### **Providers:**

Bluegrass Prevention Center – Fetal Alcohol Spectrum Disorders: Training of Trainers – 18 hours  
Four Rivers Behavioral Health – Domestic Violence – What You Need to Know – 3 hours  
Heisel and Associates – Utilizing Birth Order Effects in Individual Therapy and Marital Therapy – 6 hours  
Kentucky Community Crisis Response Board – Responding to School Crisis – 14 hours  
Kentucky Community Crisis Response Board – Pastoral Crisis Intervention I – 13 hours  
Kentucky Community Crisis Response Board – Pastoral Crisis Intervention II – 13 hours  
Kentucky Community Crisis Response Board – Group Crisis Intervention – 14 hours  
Kentucky Community Crisis Response Board – Strategic Response to Crisis – 14 hours  
Kentucky Community Crisis Response Board – Assisting Individuals in Crisis – 14 hours  
The Kentucky Psychoanalytic Institute – Ethical Dilemmas in Psychotherapeutic Practice – 3 hours  
MEDS-PDN – ODD, Conduct Disorder and the Role of Attachment – 6 hours  
NOVA Counseling Alternatives – HIV/Aids Training for the Mental Health Professionals – 3 hours  
Seven Counties Services, Inc. – Focused Video Tape Feedback Psychotherapy – 3 hours  
Seven Counties Services, Inc. – Promotion First Relationships – 19.5 hours

Thomas C. Noyes, PhD, Individual – Kentucky Psychological Association - Assessment and Management of Risk in Clinical Settings – 3 hours

Thomas C. Noyes, PhD, Individual – Kentucky Psychological Association – Advanced Supervision: Working Towards Evidenced-Based, Collaborative Mentoring Relationships – 3 hours

#### **Scheduled Meetings**

The next Board meeting date is July 17, 2008. Committee's begin at 8:30 a.m. Board meeting to begin at 9:30 a.m. The meeting will be held at 911 Leawood Drive, Frankfort, KY.

#### **Examination Dates**

2008 Exam dates:

September 15 – October 11, 2008

#### **Approval of Travel and Per Diem**

Dr. Twyman made a motion to approve travel and per diem for members' attending today's meeting. Seconded by Dr. Hayden motion carried.

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#### **Adjournment**

Having no further business to be brought before the board, Dr. Hayden moved to adjourn the meeting. Ms. Prouty seconded the motion. The motion carried. With no further business brought before the board the meeting adjourned at 11:50 a.m.

**APPROVED**